

**B.4 ROLES AND RESPONSIBILITIES OF COUNCIL MEMBERS**

Category: Governance

**Purpose**

To set out the roles, responsibilities, obligations and expectations of OPPI Council members to ensure effective governance of the Institute.

**Policy**

OPPI Council members in their legal obligations as Directors:

- Carry out the fiduciary responsibilities of Council
- Take actions and make decisions that reflect legal and financial responsibility and due diligence
- Act honestly and in good faith and in the best interests of OPPI
- Demonstrate knowledge regarding the Institute, the Strategic Plan, existing Governance policies and By-law
- Act in the best interest of OPPI and subordinate personal interests to those of OPPI
- Act with reasonable care in all financial decision-making

**Leadership**

- Carry out prescribed duties and obligations of Council positions
- Advance the professional credibility, integrity and values of the Institute and the profession of planning
- Act as ambassadors for OPPI
- Consult with members on matters affecting the Institute

**Expectations**

As members of OPPI Council, each member will:

- Be prepared for meetings, listen to others, be courteous and speak up on matters of importance
- Participate in any governance orientation or professional development organized for Council members
- Provide feedback on Council processes and identify opportunities for improvement

**Monitoring**

- Governance and Nominating Committee's review

**Sources**

- OPPI By-Law 1-86

Council approval date: November 2002  
Amended: June 2012  
Amended: November 2014  
Amended: October 2017