



Ontario Professional Planners Institute

2020 Conference: Proposal Evaluation Rubric

Categories	Level 1	Level 2	Level 3	Level 4	Total
Consistency with information and format requirements 10%	The applicant's proposal has limited consistency with information and format requirements (2.5/10)	The applicant's proposal has some consistency with information and format requirements (5/10)	The applicant's proposal has considerable consistency with information and format requirements (7.5/10)	The applicant's proposal has a high degree of consistency with information and format requirements (10/10)	/10
Ability to provide a meaningful Continuous Professional Learning Opportunity, addressing selected themes and/or essential questions 60%	The applicant has demonstrated little or no commitment to provide a meaningful CPL opportunity to the expected standard set out by OPPI, and focuses on too many or too few of the themes and/or learning outcomes (12.5/50)	The applicant has demonstrated some commitment to provide a meaningful CPL opportunity to the expected standard set out by OPPI, and focuses on too many or too few of the themes and/or learning outcomes (25/50)	The applicant has demonstrated a considerable commitment to provide a meaningful CPL opportunity to the expected standard set out by OPPI, in line with one or more of the themes and/or learning outcomes (37.5/50)	The applicant has demonstrated a thorough commitment to provide a meaningful CPL opportunity to the expected standard set out by OPPI, in line with one or more of the themes and/or learning outcomes (50/50)	/60
The proposed presenter(s)	Proposed methods of delivery and use of	Proposed methods of delivery and use of	Proposed methods of delivery and use of	Proposed methods of delivery and use of	

demonstrated an ability to engage and challenge participants through their proposed methods of delivery 30%	technology demonstrate little or no potential to engage and challenge participants (7.5/30)	technology demonstrate some potential to engage and challenge participants (15/30)	technology demonstrate considerable potential to engage and challenge participants (22.5/30)	technology demonstrate a high degree of potential to engage and challenge participants (30/30)	/30
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Self-assessment questions to be included in the Call for Presentations: *Please indicate your level of confidence (1 being lowest, 4 being highest) with public speaking.*

- *I am confident in my ability to engage audiences for a sustained period of time. (1 2 3 4)*
- *I am confident in my ability to effectively transfer knowledge to participants during a public speaking engagement. (1 2 3 4)*
- *Overall, I am confident in my abilities as a public speaker. (1 2 3 4)*

Are you interested in participating in a workshop to improve and refine your prospective session to ensure it is engaging for participants? (Please note this response will not be used against you in the jurying process, but will be used to better understand how OPPI can assist you professionally) (Y/N)