

Discipline Committee Terms of Reference

Scope of the Committee

Comprising Full members, the Discipline Committee operates at arm's length from Council and makes independent decisions regarding Complaints and discipline cases within the scope of its mandate. It will be delegated the authority to hold hearings on complaints against members, referred to it by the Complaints Committee, to determine if there is an apparent infraction and assess disciplinary options as appropriate. Discipline Committee responsibilities will include offering advice to the Professional Standards and Registration Committee concerning clarity of current standards and/or need for standards development.

Responsibilities

Currently provided in section 6 of [OPPI's By-law](#).

Composition

The committee is chaired by a Full member who cannot be a Council Director. This Council-appointed committee consists of not less than five (5) nor more than eleven (11) Full Members other than non-practicing members in good standing, and one or more lay citizen residents in Ontario, as members. A director or employee of the Institute or a member of any other standing or program committee shall not be eligible to be a member of the committee. Appointments are for a term of three (3) years, arranged so that as nearly as possible one-third of the members shall retire each year. Members are eligible for reappointment once for a second term and members shall hold office until their successors are appointed. The Chair shall appoint a Vice Chair in consultation with the Chair of the Governance and Nominating Committee. The Vice Chair shall act as Chair in the absence of the Chair. The committee shall appoint a Secretary who shall keep on file minutes of all Complaints and proceedings therein.

The composition of a Discipline Committee panel holding a hearing into the determination of a Complaints shall not be less than three (3) members of the Committee, exclusive of any lay citizen appointment.