



OPPI Council Meeting Recap

November 23-24, 2023

OPPI Council held their first meeting of the 2023/24 term on November 23 and 24 at OPPI HQ. After taking an Oath of Office and welcoming new Council Members, [Heather Swan, Mike Sone, and Chris Tyrell](#), Claire Basinski chaired her first Council Meeting. Below is a recap of items discussed and/or approved during the meeting.

1. Claire Basinski facilitated a half-day discussion on OPPI's communications strategy with a focus on gaps, opportunities, and alignment with strategic priorities. The goal is to use this information to help shape future communications strategies in an effort to adapt our communications to current needs. The conversation included a presentation by our third-party consultants at Strategy Corp. focusing on year one and two results of the current communications strategy that was rolled out in FY2022.
2. Pam Duesling was appointed Secretary-Treasurer.
3. The Executive Committee was appointed. Claire Basinski, Chair, Andria Leigh, Chair-Elect, Pam Duesling, Secretary-Treasurer and Beverley Hillier, Director.
4. Council approved a Terms of Reference for a new Audit Committee. A call for volunteers will be issued in January.
5. Council received a Terms of Reference for a new Government & Public Relations program committee to be led by Susan Wiggins, OPPI Executive Director and Candace Metzgar, OPPI Director of Strategy & Communications. A call for volunteers will be issued in January.
6. Council reviewed a list of additional roles and responsibilities that each Council member will take on (and report back to Council) in the coming year.
7. Council reviewed the Q3 financial statements and membership statistics.
8. Council received reports from all standing and program committees.
9. Council charged the Governance & Nominations Committee to fill two vacancies on Council including a new Public Interest Representative and a new Candidate/Student Director. Both positions are vacant due to resignations of incumbent.

10. Council received a letter from a former Indigenous Perspectives in Planning Committee (IPPC) member requesting access to all Council agendas, minutes and reports as well as live stream feed of the meeting. The purpose of the request is to improve communications, transparency, and accountability, and therefore, build trust. Research will be undertaken and a presentation of options will be presented at the next meeting of Council.